



U.S. ENVIRONMENTAL PROTECTION AGENCY  
DELEGATED EXAMINING  
VACANCY ANNOUNCEMENT  
ENVIRONMENTAL SCIENTIST  
GS-1301-9/11



**OPENING:** July 14, 2000  
**CLOSING:** August 4, 2000

**ANNOUNCEMENT#:** LV-DE26-00  
**ANNUAL SALARY:** **GS-9:** \$35,310 - \$45,900  
**GS-11:** \$42,724 - \$55,541  
**PROMOTION POTENTIAL:** GS-13

**LOCATION:** AA-ship for Water, American Indian Environmental Office, Washington, DC

**MOVING EXPENSES:** Will not be paid.

**AREA OF CONSIDERATION:** Any U.S. citizen. (**NOTE:** The selection pool will be limited to CTAP/ICTAP eligibles and current U.S. EPA employees if CTAP/ICTAP applicants are found to be well qualified.)

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**MAJOR DUTIES:**

- Provides advice and assistance to tribal governments on matters relating to the development, execution, and monitoring of environmental protection policies, plans and programs impacting Indian country.
- Uses analytical methods and techniques to analyze a wide range of scientific, engineering, legal and environmental protection issues in Indian country. Tracks, monitors and verifies technical results from a variety of sources.
- Performs liaison work with diverse organizations on legislative proposals, regulations, policies and resources.

**CONDITIONS OF EMPLOYMENT:**

- All males born in 1960 or later (who are selected for appointment) must certify that they have met registration requirements under the Selective Service Law prior to appointment.

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**REQUIRED QUALIFICATIONS:** You must meet all of the required qualifications listed below:

**A.** OPM's Qualifications Standards of General Schedule Positions

- Degree in physical science, engineering, or mathematics that included 24 semester hours in physical science and/or related engineering science such as mechanics, dynamics, properties of materials, and electronics.

**OR**

- Combination of education and experience - education equivalent to one of the majors shown above that included at least 24 semester hours in physical science and/or related engineering science, plus appropriate experience or additional education.

**Note:** Foreign education must be evaluated by a private professional organization specializing in interpretation of foreign education credentials or an accredited U.S. educational institution in terms of equivalency to a degree acquired at an American college or university. A copy of the evaluation results must be included in your application package. If you do not include a copy of the evaluation as part of your application package, you will not be considered.

- B. GS-9:** At least one year of specialized experience comparable in difficulty and responsibility to the GS-7 level in the federal government. Specialized experience is that which has equipped the applicant with particular experience to successfully perform the duties of the position. Examples of specialized experience are:

- Assists in the analysis of technical environmental data from a variety of sources, develops conclusions from results and communicates technical results to varied stakeholders
- Assists in studies to insure compliance with established standards and requirements.
- Assists in developing and assuring compliance with environmental/scientific monitoring policies in Indian country.
- Assists in planning and conducting long-range environmental studies in Indian country.
- Assists in responding to inquiries concerning the interpretation and application of policy directives and regulations.

**GS-11:** At least one year of specialized experience comparable in difficulty and responsibility to the GS-9 level in the federal government. Specialized experience is that which has equipped the applicant with particular experience to successfully perform the duties of the position. Examples of specialized experience are:

- Analyzes technical environmental data from a variety of sources, develops conclusions from results and communicates technical results to varied stakeholders
- Conducting studies to insure compliance with established standards and requirements.
- Developing and assuring compliance with environmental/scientific monitoring policies in Indian country.
- Makes presentations on scientific policies.
- Responds to inquiries concerning the interpretation and application of policy directives and regulations.

**FOR THE GS-09 LEVEL:**

**SUBSTITUTION OF EDUCATION FOR EXPERIENCE:** 2 years of progressively higher level graduate education leading to a master's degree or master's or equivalent graduate degree.

**FOR THE GS-11 LEVEL:**

**SUBSTITUTION OF EDUCATION FOR EXPERIENCE:** 3 years of progressively higher level graduate education leading to a Ph.D. degree or Ph.D. equivalent doctoral degree.

**C. MANDATORY FACTORS:** You must respond to the following mandatory factor on a separate sheet of paper. IF YOU DO NOT RESPOND ON A SEPARATE SHEET OF PAPER, YOU WILL HAVE AN INCOMPLETE APPLICATION AND YOUR APPLICATION WILL NOT BE CONSIDERED. Please respond to each mandatory factor separately (see Directions for Responding to Mandatory and Ranking Factors).

1. Knowledge of laws, regulations and policies that protect human health and the environment in Indian country.

**RANKING FACTORS:** If you meet the required qualifications, you will be rated against the ranking factors listed below. As a part of your application package, you must attach a separate sheet relating your qualifications to each ranking factor. You will be assigned a score between 70 and 100 based on your qualifications relative to these factors. IF YOU DO NOT RESPOND ON A SEPARATE SHEET OF PAPER TO THE RANKING FACTORS, YOU WILL RECEIVE A RATING OF 70. Please respond to each ranking factor separately (see Directions for Responding to Mandatory and Ranking Factors).

- 1) Ability to analyze and organize environmental data
- 2) Ability to conduct research, analyze facts, draw conclusions and devise solutions to problems
- 3) Ability to develop and implement environmental data systems
- 4) Ability to design and implement coordinated programs and/or projects
- 5) Ability to communicate technical information in writing

**DIRECTIONS FOR RESPONDING TO MANDATORY AND RANKING FACTORS:** For each mandatory or ranking factor listed above, provide specific, clear, and concise examples which show depth of knowledge, level of skill, or degree of ability. You may refer to paid or volunteer work, education or training, hobbies, or any applicable experience. Please follow the format below for each mandatory and ranking factor:

Mandatory or Ranking Factor:

- a. Example - What you did and when
  - b. Outcome - What you accomplished or gained from the experience
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**HOW TO APPLY: You must submit a complete package as listed below or your application will not be considered for this position:**

1. Your resume, the Optional Application for Federal Employment (OF-612), or any other written format (the obsolete Application for Federal Employment (SF-171) may be used in lieu of the OF-612 or a resume). Your resume or application must contain the following:
  - Announcement number, title and grade(s) of this position (A separate application package is required for each announcement number, and duty location. A separate application package is required if you are also applying under the Merit Promotion announcement).
  - Your full name, mailing address, day and evening phone number
  - Country of citizenship
  - Social Security Number
  - Veterans' preference (if claiming 5-point veterans' preference, attach a copy 4 of your DD Form 214. If claiming 10-point veterans' preference, also complete and attach a copy of Standard Form 15, Application for 10-point Veterans' Preference, plus the proof required by that form). If you do not include these documents as part of your application package, you cannot receive veteran's preference.
  - Work experience (include job title, duties, employer's name and address, starting and ending dates, salary, and hours worked per week. Also indicate if we may contact your current supervisor).
  - Education (include high school, colleges or universities, majors, type and year of any degrees, and a copy of all college transcript(s), or a complete list of college courses that includes grades, and semester/quarter hours earned). Applicants with degrees from foreign educational institutions must also include an education evaluation letter. If we cannot determine that you meet the required course work, you will be determined ineligible for this position.
2. Written response to each Mandatory Factor listed under Required Qualifications.
3. Written response to each Ranking Factor.
4. Displaced employees must provide all required proof of eligibility (see Special Notice section for requirements).

**NOTE:** Please do not include any additional documents not required in the Special Notice or How to Apply sections.

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**SEND YOUR APPLICATION PACKAGE TO:**

**MAILING ADDRESS**

U.S. EPA  
Human Resources Staff: Team Vegas  
P.O. Box 98516  
Las Vegas, NV 89193-8516

**EXPRESS MAIL ADDRESS**

U.S. EPA  
Human Resources Staff: Team Vegas  
4220 S. Maryland Parkway  
Building C, Room 503  
Las Vegas, NV 89119

Phone number: (702) 798-2418

Hearing impaired applicants may call (702) 798-2421 TTY

**In order to receive consideration, you must submit your application to the Las Vegas, NV address listed above. Receipt of applications in any office other than Las Vegas will not be considered.**

**Applications will be accepted if received in person or postmarked by the closing date of this announcement.** No extensions will be given. All applications sent via fax machine must be received in the Human Resources Office by the announcement closing date. NOTE: Applications received in U.S. postage paid envelopes will not be considered.

EPA is an equal opportunity employer. Selection for this position will be based solely on merit without regard to race, color, religion, age, gender, national origin, political affiliation, disability, sexual orientation, marital or family status or other differences. U.S. citizenship is required.

EPA provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation

for any part of the application and hiring process, please notify the Agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

**SPECIAL NOTICE:**

**DISPLACED EMPLOYEES REQUESTING SPECIAL SELECTION PRIORITY CONSIDERATION UNDER EPA'S CAREER TRANSITION ASSISTANCE PROGRAM (CTAP) OR THE INTERAGENCY CAREER TRANSITION ASSISTANCE PROGRAM (ICTAP)**

Individuals who have special priority selection rights under EPA's Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. CTAP and ICTAP eligibles will be considered well qualified if they demonstrate experience equivalent to the acceptable level in the crediting plan on each of the knowledge and abilities listed above.

Federal employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.605(a) for CTAP and 5 CFR 330.704 for ICTAP. This includes a copy of the agency notice, documentation of promotion potential, a copy of their most recent Performance Rating and a copy of their most recent SF-50 noting current position, grade level and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.